

The Potter Township Supervisors held their Regular Business Meeting on Wednesday, December 9, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:03pm and led the Salute to the Flag. Ms. Matsco thanked the veterans for their service to our country.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor: Michael Jones
Engineer: Dan Sell
Secretaries: Christie Floyd-Gabel and Linda McCoy
Visitors: George Barnes, Chief Vicki Carlton, Jennifer Eckroth, Officer Jon Hall, Chris Heitman, Joe Minnitte, Mark Summerville and Bill Winkle

Mr. Shamp met with Mr. Andrasko at the Tank Farm on November 23 to discuss septic service there.

Ms. Matsco and Mr. Sell met with PennDOT on December 3 to discuss the highway opening at the Tank Farm.

Ms. Matsco and Mr. Shamp met with a representative from ADP on December 8 to discuss security system options for the Township Building.

The Supervisors held an Executive Session prior to tonight's meeting for personnel reasons.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO CONTINUE THE PUBLIC HEARING ON THE CENTER/POTTER TOWNSHIP LINE TO THE JANUARY 4, 2016 ORGANIZATION MEETING.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 11 AND THE MINUTES TO THE PUBLIC HEARING HELD ON NOVEMBER 18, 2015.

CITIZENS:

Mr. Summerville brought up three topics that he wanted to discuss.

1. The police service is improving in our township. He sees them often two or three times a day.
2. He also commented on Shell Appalachia, LLC not being honest with road closures and the bypasses that have been done to accommodate their construction schedule.
3. When would the overpass bridge be completed and will the large haul trucks still be crossing Route 18 once it is in use.

Ms. Matsco thanked Mr. Summerville for his comments and stated that these comments will be addressed later in the meeting.

OLD BUSINESS:

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE RESOLUTION NO. 15-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2016 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY, AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
RESOLUTION NO 16-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2016

NEW BUSINESS:

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE RESOLUTION NO. 17-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROVING THE PRE-DEVELOPMENT PLAN AMENDMENT WITH SHELL APPALACHIA, LLC.

Mr. Jones explained the Resolution in detail to the visitors.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
RESOLUTION NO. 18-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA AUTHORIZING AN ADDITION TO THE LIST OF THE PURCHASERS IN THE VISA CREDIT ACCOUNT WITH WESBANCO BANK.

This Resolution adds Linda McCoy as an authorized purchaser on our VISA accounts.

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
RESOLUTION NO. 19-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE COLUMBIA GAS TRAINING FACILITY PLAN SUBMITTED BY SOTNE RIDGE ASSOCIATES.

MOTION: Al Cwynar **SECOND: Earl Shamp** **MOTION CARRIED**
RESOLUTION 20-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, RECOGNIZING CHRISTIE FLOYD-GABEL FOR HER TWELVE YEARS OF SERVICE AS TOWNSHIP SECRETARY/TREASURER.

A tree will be memory planted in here honor in the Township Park. The Supervisors also presented a lovely bouquet to Christie.

MOTION: Al Cwynar **SECOND: Earl Shamp** **MOTION CARRIED**
TO APPOINT REBECCA MATSCO AS TEMPORARY CHAIRMAN FOR THE ORGANIZATION MEETING ON JANUARY 4, 2016.

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
TO APPOINT LINDA MCCOY AS TEMPORARY SECRETARY FOR THE ORGANIZATION MEETING HELD ON JANUARY 4, 2016.

Ms. Matsco addressed Mr. Summerville's comments. Mr. Jones contacted Chief Kramer about the absence of the police service in Potter Township in November. Shortages in coverage were confirmed and have since been corrected. Officer Hall stated that it was an oversight due to the amount of service at the Shell construction site.

Mr. Barnes reported about a 53' semi-tractor truck being escorted by a construction pickup on Pleasant Drive. They were coming from the direction of the construction site. Mr. Heitman stated he will investigate why that is occurring. Mr. Barnes also stated that new "Road Closed" signs were erected and are very large and visible. He thanked the Supervisors for getting this done for the residents of Pleasant Drive.

Mr. Heitman addressed the road closures. Shell Appalachia, LLC works with PennDOT on the road closures. PennDOT is responsible for the signage for them. Mr. Heitman stated that the excess asphalt from the first closure was used to pave the Fire Department's parking lot. The second closure did include installing gas lines 30' deep under Route 18.

The overpass bridge opening has been delayed until mid-January due to the excess rain that we have experienced. Once it is open, all vehicles will be using it.

Mr. Heitman met with Chief Kramer about hunters on Shell's property. There is to be no hunting on it at this time.

SOLICITOR:

Mr. Jones is finalizing the Center/Potter line agreement and should have it ready for the January 4 Organization Meeting.

ENGINEER:

Mr. Sell presented the following report:

1. He is reviewing the Lincoln Learning Solutions Office Building Land Development Plan and will present his comments to the Planning Commission at their meeting next week.
2. He updated the review letter for the Shell Pre-Development Plan Amendment Submission.
3. He conducted a field meeting with Dennis Ciufu of PennDOT last week. Several items were discussed.
 - A. Brush must be cut back from the bank in the vicinity of the intersection of Raccoon Creek and Mowry Roads to improve sight distance.
 - B. The application cannot be approved without the road being posted 35 MPH due to limited site distance. The Township would need to file a request with PennDOT to do this.
 - C. The application for the entrance is currently a "minimum use" driveway application suitable for up to 25 car trips in/out per day. We should consider making a change to a "low volume" driveway application. This will better fit the anticipated long-range development plans for the site. The downside is that the application is more involved and requires a site plan and drainage study to complete. PennDOT would also want to have details about proposed development and show parking interior access roads on the plan.
4. Mr. Sell reviewed the Horsehead Landfill Closure permit application provided to the Township and has no comments to submit to the DEP.

The Supervisors all agreed to the posting of 35 MPH on Raccoon Creek Road. Mr. Sell is to proceed with this.

