

The Potter Township Supervisors held their Regular Business Meeting on Wednesday, April 8, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:10pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
 Solicitor: Michael Jones
 Engineer: Dan Sell
 Secretaries: Christie Floyd-Gabel and Linda McCoy
 Visitors: Chief Vicki Carlton, Dave Hagen, Chris Heitman, Office Householder, Kevin Linear, Tim Wetzel and Bill Winkle

The Supervisors and Mr. Jones were in an Executive Session prior to the meeting concerning contractual agreements with Shell Appalachia and Center Township.

A Public Hearing was held prior to the business meeting for Ordinance 135, an Ordinance approving and authorizing an inter-municipal sewer service co-operation agreement with the Center Township Sanitary Authority in order that Potter Township and the Center Township Sanitary Authority may provide public sanitary sewer services to certain Potter Township business owners and residents.

Mr. Jones explained this Ordinance was an intergovernmental cooperation agreement between Center Township Sanitary Authority and Potter Township. It was advertised March 24, 2015 in the Beaver County Times. This Ordinance is agreeing to bring sewage lines down the Route 18 business corridor.

Mr. Hagen asked if this will be the new Route 18 Corridor. Mr. Jones replied “yes”.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO ENACT ORDINANCE 135, AN ORDINANCE APPROVING AND AUTHORIZING AN INTER-MUNICIPAL SEWER SERVICE CO-OPERATION AGREEMENT WITH THE CENTER TOWNSHIP SANITARY AUTHORITY IN ORDER THAT POTTER TOWNSHIP AND THE CENTER TOWNSHIP SANITARY AUTHORITY MAY PROVIDE PUBLIC SANITARY SEWER SERVICES TO CERTAIN POTTER TOWNSHIP BUSINESS OWNERS AND RESIDENTS.

A Public Hearing was held prior to the business meeting for Ordinance 136, an Ordinance of Potter Township, a Second Class Township under the laws of the Commonwealth of Pennsylvania, establishing sanctions and fines for violation of parking restrictions throughout Potter Township.

Mr. Jones explained this Ordinance has been discussed since 2003. It is to set fines and penalties for parking violations on our township roads. It was advertised March 25 in the Beaver County Times. This Ordinance is consistent with Center Township’s Ordinance by request of Police Chief Barry Kramer since the Center Twp. Police Department patrols Potter Township.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO ENACT ORDINANCE 136, AN ORDINANCE OF POTTER TOWNSHIP, A SECOND CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING SANCTIONS AND FINES FOR VIOLATION OF PARKING RESTRICTIONS THROUGHOUT POTTER TOWNSHIP.

A Public Hearing was held prior to the business meeting for Ordinance 137, an Ordinance of Potter Township, a Second Class Township under the laws of the Commonwealth of Pennsylvania, approving and authorizing an intergovernmental co-operation agreement between Potter and Center Township for the purpose of defining and declaring a certain municipal boundary line between Potter and Center and establishing other rights and responsibilities relative thereto between these respective townships.

Mr. Jones stated this Ordinance was advertised March 24 in the Beaver County Times. He then told everyone the township line has been an ongoing issue for many years. Center Township has used the County tax maps for the line and Potter Township has used the FEMA and PennDOT map to show the line. The area in question is the Interstate 376 interchange and the Target area. The issue has not been resolved as to which map is going to be used. Mr. Jones

recommended the Public Hearing be continued at the May 13, 2015 Business Meeting.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO CONTINUE THE PUBLIC HEARING FOR ORDINANCE 137 UNTIL MAY 13, 2015.

On March 30th, Mr. Cwynar and Mr. Jones met with Mr. Sisk, Mr. DiCiccio and Mr. Fouse to discuss the Potter/Center Township line by the Mall.

On April 2nd, Ms. Matsco attended the ribbon cutting ceremony for the new Columbia Gas training facility.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE THE MINUTES OF THE MARCH 25, 2015.

CITIZENS:

No comments were made by any citizens.

OLD BUSINESS:

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO REMOVE ANN SIMMONS FORM THE EARNED INCOME TAX BANK ACCOUNT.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO ADD CHRISTIE FLOYD-GABEL AS AN APPROVED SIGNER FOR CHECKS FOR THE EARNED INCOME TAX ACCOUNT.

The Supervisors and Ms. Floyd-Gabel will need to sign new signature cards at the bank.

Interviews will be conducted on April 9 for the intern position. The new employee will be working from mid-May for 12 weeks. They will be creating the GIS map for Raccoon Creek Road and working on a plan for the Tank Farm Development and security of the area.

There will not be a Public Hearing on April 29, 2015 for altering the zoning map. Shell Appalachia has requested it not occur until a later date in May.

NEW BUSINESS:

The Supervisors are hosting a meeting here on April 24 at 9am to meet with the RECAP partners and Jim Palmer of the BCED. It concerns the extension of the sewage lines on the Route 18 corridor. The Supervisors requested Dan Sell to attend the meeting since he is familiar with the township map and sewage plan.

SOLICITOR:

Mr. Jones has two agreements for the Supervisors to approve and sign. They are exhibits to the Developer’s Agreement that was approved on March 25.

The first agreement is a Culver Maintenance Agreement between the Township and Shell Appalachia LLC.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE AND SIGN THE CULVERT MAINTENANCE AGREEMENT BETWEEN THE TOWNSHIP AND SHELL APPALACHIA LLC.

The second agreement is a Traffic Signal Reimbursement Agreement between the Township and Shell Appalachia LLC. This one is for the three new signals on Route 18 that will service only the Shell Appalachia development.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO APPROVE AND SIGN THE TRAFFIC SIGNAL REIMBURSEMENT AGREEMENT BETWEEN THE TOWNSHIP AND SHELL APPALACHIA LLC.

SOLICITOR (con'd):

Mr. Jones also had a Municipal Police Agreement for the Supervisors to approve and sign. It is for a policeman and car to remain on site for traffic control at the intersection of Route 18 and Pleasant Drive for construction traffic. The cost of this service is \$71.50/hour. The bill is to be submitted from the Center Township Police Department to Potter Township for payment. Potter Township will then bill the Jacobs Engineering for the service.

**MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE AND SIGN THE MUNICIPAL POLICE AGREEMENT.**

Mr. Jones had a Letter of Agreement between Potter Township and Shell Appalachia LLC. It is "Exhibit M" of the Developer's Agreement. Shell Appalachia LLC has requested a change in the zoning map request that was submitted with the original Developer's Agreement. "Exhibit M" will be updated with "Annex A".

**MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO EXECUTE THE MODIFIED "EXHIBIT M" AND ADD "ANNEX A" TO THE DEVELOPER'S AGREEMENT.**

Shell Appalachia LLC requested the Township to send two letters of acknowledgement for the Shell Appalachia development. The first was one to PennDOT for the traffic signals.

**MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED
TO APPROVE THE REQUEST FROM SHELL APPALACHIA LLC FOR POTTER TOWNSHIP TO SEND A LETTER TO PENNDOT ACKNOWLEDGING THE WORK UNDER THE HIGHWAY OCCUPANCY PERMIT ISSUED TO SHELL APPALCHIA LLC.**

The second letter requested by Shell Appalachia LLC for Potter Township's acknowledgement of proper zoning of Shell Chemical Appalachia LLC proposed petrochemicals project site. Mr. Jones is reviewing the letter to see if any changes are necessary.

**MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED
TO CONDITIONALLY APPROVE THE REQUEST FROM SHELL APPALACHIA LLC FOR POTTER TOWNSHIP TO SEND A LETTER ACKNOWLEDGING THE PROPER ZONING OF THE PROPOSED SHELL APPALACHIA LLC PETROCHEMICALS PROJECT SITE.**

ENGINEER:

Mr. Sell delivered the following report:

1. Widmer engineering has prepared a map showing the proposed township line together with the 2014 Beaver County tax maps for comparison.
2. Mr. Sell reviewed the package from Lennon, Smith, Souleret Engineering, Inc. regarding the proposed new water intake in Potter Township on the Ohio River and the new water treatment plant in Potter and Center Twps. He did not have any review comments and sent the requested consistency letter.
3. Mr. Sell will prepare the revised zoning map based on the new parcel list.

FIRE DEPARTMENT:

Chief Carlton reported the hillside behind the Fire Station has been cleared. They will not need the help of Justin Cwynar and equipment. The Scouts did a good job of clearing it and are waiting to get top soil to cover the area for grass.

The Fire Department is getting an estimate on a scanner entry system for the building. Some of the members have lost their keys and the members feel this may be a simpler way for them.

Channel 4 is still trying to contact Chief Carlton. Mr. Jones told her not to speak to them until we hear what it is they want to ask the department.

The department is continuing to get bids for a new tanker. The old one is being repaired again at the end of the month.

ANNOUNCEMENTS (con'd):

Donations will be gladly accepted.

The Supervisors will conduct a Work Session on Wednesday, May 6 at 6:00pm.

The next Business Meeting is scheduled for Wednesday, May 13 at 6:00pm.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6L59pm.

Respectfully Submitted,

Christie Floyd-Gabel, Secretary