

The Potter Township Supervisors held their Regular Business Meeting on Wednesday, July 8, 2015 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:07pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar  
Solicitor: Michael Jones  
Engineer: Dan Sell  
Secretaries: Christie Floyd-Gabel and Linda McCoy  
Visitors: Officer Hall, Casey Harington, Chris Heitman, Tim Wetzel and Bill Winkle; Sergio Graziano arrived at 7:05.

The Supervisors and Mr. Jones met with representatives from Shell Appalachia, LLC on June 24 to discuss the proposed development at the former Horsehead site.

Mr. Cwynar, Mr. Jones and Mr. Sell attended a meeting with the Center Twp. Supervisors to discuss the Center/Potter Township line.

**MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED  
TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JUNE 10, 2015.**

**CITIZENS:**

Casey Harington inquired if Comcast needs a peddler's permit when soliciting business. Mr. Jones replied that since they are a vendor in the township, they do not need a permit.

**OLD BUSINESS:**

The Supervisors reviewed the bids that were received for the new roof for the garage, new heaters for the garage, new siding for the road department building and the opening of the road for a new catch basin on Mowry Road. We contacted three businesses for each bid, but only received one bid for three of them and two bids for one.

**MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED  
TO APPROVE THE BID RECEIVED FROM PATTON CONSTRUCTION FOR \$20,800 FOR THE ROAD OPENING FOR A NEW CATCH BASIN AND DRAINAGE PIPE LOCATED AT 226 – 247 MOWRY ROAD TO BE COMPLETED WITH THE TOWNSHIP'S TIME FRAME. *Correction/Addition to Minutes: IF PATTON CONSTRUCTION CANNOT MEET THE TIME RESTRAINTS, THE CONTRACT WILL BE AWARDED TO THE ONLY OTHER BIDDER, MAXXCO IN THE AMOUNT OF \$13,060.00 FOR INSTALLATION OF PLASTIC PIPE AND \$10,440.00 FOR SUPPLYING AND INSTALLING NEW CATCH BASIN.***

**MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED  
TO APPROVE THE BID RECEIVED FROM BEAVER VALLEY REMODELING FOR \$17,450.00 FOR THE REMOVAL AND REPLACEMENT OF ALL EXISTING METAL SIDING IN THE SAME MANNER AS EXISTING AND ADDING MATERIAL WHERE IT IS NEEDED.**

**MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED  
TO APPROVE THE BID RECEIVED FROM MESTA INDUSTRIAL CONTRACTING, INC. FOR \$8,990.00 TO REMOVE THE EXISTING GRAVEL, CLEAN AND PREP ROOF AS NECESSARY AND APPLY A SYSTEM OF RUBBERIZED ASPHALT, POLYESTER MAT AND RUBBERIZED ASPHALT ON THE ENTIRE ROOF, PAYING SPECIAL ATTENTION TO PARAPET WALLS AND FLASHING.**

**MOTION: Earl Shamp SECOND: Earl Shamp MOTION CARRIED  
TO APPROVE THE BID RECEIVED FROM BEAVER VALLEY SHEET METAL COMPANY FOR \$5,625.00 TO FURNISH AND INSTALL A RADIANT HEATER AND REMOVE AND DISPOSE THE EXISTING HEATERS, RUN NEW GAS AND ELECTRIC SUPPLIES AND REMOVE AND DISPOSE OF THE EXISTING HEATERS.**

**NEW BUSINESS:****MOTION: Al Cwynar****SECOND: Earl Shamp****MOTION CARRIED****TO APPROVE AND SIGN THE SPRING COMMODITY BIDS.****SOLICITOR:**

Mr. Jones reviewed the KU Resources contract and found nothing that needs corrected.

**MOTION: Earl Shamp****SECOND: Al Cwynar****MOTION CARRIED****TO CONTINUE THE PUBLIC HEARING FOR THE ORDINANCE CONCERNING THE POTTER/CENTER TOWNSHIP LINE UNTIL NEXT MONTH.**

There was a discussion concerning the Center/Potter line. Lennon, Smith, Souleret Engineering has done lots of research on this line through maps and deeds in the area. There is no definite township line descriptions found so far. Ms. Matsco inquired if Pennsylvania would have these plans since Potter Township was created in 1912 and Center was created in 1915. Also, some of the parcels located in Potter that cross over to Center Township only have Center Township parcel numbers. Mr. Jones stated that to have this settled, the case would need to go to court. Mr. Jones did have two questions for Center:

1. How is future development going to be handled?
2. How do we handle past and future tax revenues?

Mr. Jones reported the new Floodplain Ordinance has been approved by Leslie Rhodes and will be advertised next week and ready for adoption at the August 12<sup>th</sup> Regular Business Meeting.

Mr. Jones is still working on the Center Twp. Police contract. One must be created and approved by both Center and Potter by year's end.

Mr. Jones is scheduling a meeting with Susan Rust from Shell, and the Supervisors to discuss the vacating of a few township roads located on the Shell property.

Mr. Jones was contacted by Eric Shorer, the Horsehead auditor, concerning a refund of 2014 real estate taxes paid by them. Horsehead stated they are entitled to the refund since the KOEZ was retroactive to January 2014. If we issue a refund, Shell would be responsible for the taxes. Mr. Jones is still working on this.

**ENGINEER:****MOTION: Al Cwynar****SECOND: Earl Shamp****MOTION CARRIED****MOTION TO APPROVE THE PROPOSAL FROM WIDMER ENGINEERING FOR \$15,000.00 TO UPDATE THE ACT 537 SEWAGE FACILITIES PLAN.**

Mr. Sell is looking for old GIS maps from the 1930's to see if a township line was shown on any maps. It finally shows up on a map from 1953.

Mr. Sell is reviewing the Center Twp. Water Authority Subdivision, Land Development Plans for their water intake and water treatment plant. He will discuss this with the Planning Commission next Thursday.

Mr. Sell is also reviewing a subdivision for Shell Appalachia LLC for creating a parcel for a Duquesne Light Substation.

**MOTION: Al Cwynar****SECOND: Earl Shamp****MOTION CARRIED****TO APPROVE RESOLUTION 9-2015, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROVING THE SEWAGE PLANNING MODULE SUBMITTED BY SHELL CHEMICAL APPALACHIA, LLC.**

**INTERN REPORT:**

Ms. Matsco reported that Kevin Kisow has met with Matt Kramer, the Game Commissioner and the Center Twp. Police Department, about the ATV problem in Potter Twp. The Game Commission is trying to stop ATV traffic on Pleasant Drive. There was significant damage done at the Tank Farm this past weekend by ATV riders, Video cameras are going to be installed there to catch the violators.

Rochester Twp. has offered the use of their bobcat at no cost to clear the Tank Farm of brush. Kevin is creating a brochure for the Ohio River Trails Councils event this weekend.

**POLICE DEPARTMENT:**

Officer Hall reported that the Center Police is working with Shell to eliminate the ATV traffic on Shell's property. They are patrolling the area with the police ATV.

**REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel submitted the June Real Estate Tax Report to the Supervisors.

**CITIZENS:**

Sergio Graziano appeared before the Board to report that he has completed the staining of the Trillium Way Trail fence. He submitted pictures to the Supervisors and reported that it took 25 gallons of stain and 15 volunteers to complete the job.

Mr. Winkle commented that the Township needs to contact PennDOT to get the brush trimmed on Raccoon Creek Road. It is becoming overgrown and hanging onto the roadway.

**TREASURER'S REPORT:**

**MOTION:** Earl Shamp

**SECOND:** Al Cwynar

**MOTION CARRIED**

**TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JULY. THE BALANCE IN THE GENERAL FUND BEING \$367,400.38, THE STATE LIQUID FUELS FUND BEING \$19,679.49, THE CAPITAL FUND BEING \$105,016.59 AND ESCROW MONIES BEING \$63,178.17. BILLS FOR THE MONTH OF JULY TOTALED \$134,235.78.**

**ANNOUNCEMENTS:**

The Township is holding its annual Summer Day Camp next week, July 13 through 17.

We will be hosting our second annual Movie-in-the-Park night on Friday, July 17 at 8:30pm. All residents are invited to attend.

The Planning Commission will be holding its monthly meeting on Thursday, July 16 at 7pm here at the Township Building.

The Supervisors will hold a Work Session on Wednesday, August 5 at 6:00pm.

The next Business Meeting is scheduled for Wednesday, August 12 at 6:00pm.

The Supervisors want to remind everyone about our annual Family Reunion Picnic on Saturday, August 22.

**MOTION:** Al Cwynar

**SECOND:** Earl Shamp

**MOTION CARRIED**

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:20pm.**

Respectfully Submitted,

Christie Floyd-Gabel, Secretary